

Medical Services

Interservice and Intraservice Support Agreements, Memorandums of Understanding (MOUs), and Affiliation Agreement Procedures

Headquarters
U.S. Army Medical Department Activity
Fort George G. Meade
2480 Llewellyn Avenue
Fort George G. Meade, MD 20755-5800
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SUMMARY of CHANGE

MEDDAC REG 5-1

Interservice and Intraservice Support Agreements, Memorandums of Understanding (MOUs), and Affiliation Agreement Procedures

Specifically, this revision—

- o Has been published in a new format that includes a cover and this “Summary of Change” page.
- o Reformats the title page. The Contents section now includes the page numbers that the various chapters and paragraphs begin on.
- o Corrects the designation of the regulation, which was erroneously stated MEDDAC/DCC/VS Regulation 5-1 on the previous revision.
- o Changes the proponent of the regulation from Chief, Resource Management Branch to Chief, Managed Care Branch of the Business Division (title page).
- o Reassigns the responsibility for administering interservice and intraservice support agreements to the Chief, Managed Care Branch.

Management

Interservice and Intraservice Support Agreements, Memorandums of Understanding (MOUs), and Affiliation Agreement Procedures

FOR THE COMMANDER:

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Official:



JOHN SCHNEIDER
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the requirements and processes to be used within the U.S. Army Medical Department Activity, Fort George G. Meade (MEDDAC) for accomplishing interservice and intraservice support agreements, MOUs, and affiliation agreement procedures.

Applicability. This regulation applies to the MEDDAC headquarters and all outlying clinics.

Proponent. The proponent of this regulation is the Chief, Managed Care Branch Business Division.

Supplementation. Supplementation of this regulation is prohibited.

Suggested improvements. Users of this publication are invited to send

comments and suggested improvements, by memorandum, directly to the Commander, U.S. Army Medical Department Activity, ATTN: MCXR-ZX, Fort George G. Meade, MD 20755-5800, or to the MEDDAC's Command Editor by fax to (301) 677-8088 or e-mail to john.schneider@na.amedd.army.mil.

Distribution. Distribution of this publication is by electronic medium only.

History. This is the third revision of this regulation, which was originally published on 24 September 1997.

Summary. This regulation mandates

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Glossary

* This publication supersedes MEDDAC/DCC/VS Reg 5-1, dated 1 October 2001.

1. Purpose

This regulation establishes policies and procedures concerning the negotiation and preparation of interservice and intraservice support agreements on DD Form 1144 (Support Agreement), MOUs covering all medical, logistical and administrative support, and affiliation agreements with universities for clinical learning experience and training. It provides procedures for exchange of reimbursable support between this MEDDAC and installations and installation activities of other DOD components, and departments and agencies of the Federal Government. (The terms “interservice support agreement” and “intraservice support agreement” are explained in the glossary.)

2. References

Required and related publications are listed in appendix A. Referenced forms are also listed in appendix A.

3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

4. Responsibilities

a. *The Chief, Managed Care Branch (MCB), Business Division.* The Chief, MCB will administer the MEDDAC interservice and intraservice support agreement program.

b. *The Interservice and Intraservice Support Agreement (ISSA) Action Officer.* The ISSA Action Officer, the Chief, MCB will—

(1) Receive and process requests for interservice and intraservice support coming into the MEDDAC and coordinate with the proper MEDDAC activities to develop the support parameters to be provided.

(2) In accordance with (IAW) DOD Instruction 4000.19, drafts final ISSAs for acceptance by servicing and receiving agencies.

(3) When required, reviews and initiates update procedures on ISSA’s involving the MEDDAC.

c. *Staff functional officers.* Staff functional officers will prepare, coordinate and finalize MOUs and affiliation agreements for their areas of responsibility. Affiliation agreements will be accomplished IAW AR 351-3. All MOUs and affiliation agreements will be staffed through Resource Management Branch for final coordination prior to obtaining the MEDDAC Commander’s signature.

5. Procedure

a. Interservicing procedures will be utilized when the means of support will increase overall effectiveness and economy. All interservice and intraservice support requiring reimbursement will be covered by written agreements as required by DOD Instruction 4000.19, with specific provisions pertaining to the support provided. Interservice support agreements will not be used for the purpose of acquiring use of non-Army facilities or for permitting the use of Army facilities to non-Army elements.

b. Staff officers will ensure full coordination has been accomplished on all MOUs and affiliation agreements for which they are responsible.

Appendix A References

Section I Required Publications

4000.19-R

AR 351-3

Professional Educational and Training Programs of the Army Medical Department. (Cited in para 4.)

AR 310-25

Dictionary of United States Army Terms (Short Title: AD)

DOD Instruction 4000.19

Interservice and Intragovernmental Support. (Cited in paras 4 and 5.)

AR 310-50

Authorized Abbreviations, Brevity Codes, and Acronyms

Section II Related publications

A related publication is merely a source of additional information. The user does not have to read it in order to understand this publication.

Section III Prescribed Forms

This section contains no entries.

Section IV Referenced Forms

AR 5-16

Army Supplement to Defense Regional Interservice Support (DRIS) Regulation (DOD)

DD Form 1144

Support Agreement

Glossary

Section I Abbreviations

DOD

Department of Defense

IAW

in accordance with

ISSA

Interservice/intraservice support agreement

MEDDAC

U.S. Army Medical Department Activity, FFGM

MOU

memorandum of understanding

Section II Terms

Interservice support agreement

A support agreement between

the MEDDAC and any non-U.S. Army organization of the DOD or other agency of the Federal Government.

Intraservice support agreement

A support agreement between the MEDDAC and any other U.S. Army organization.